

**TABLE of CONTENTS**

	<u>Page</u>
Acknowledgments.....	i
Introduction .....	ii
<b>Subject Area Overview.....</b>	<b>1</b>
<b>Subject Area 1: Project Initiation and Management</b>	
Professional’s Role.....	3
Working Knowledge.....	4
<b>Subject Area 2: Risk Evaluation and Control</b>	
Professional’s Role.....	6
Working Knowledge.....	7
<b>Subject Area 3: Business Impact Analysis</b>	
Professional’s Role.....	12
Working Knowledge.....	13
<b>Subject Area 4: Developing Business Continuity Strategies</b>	
Professional’s Role.....	17
Working Knowledge.....	18
<b>Subject Area 5: Emergency Response and Operations</b>	
Professional’s Role.....	21
Working Knowledge.....	22
<b>Subject Area 6: Developing and Implementing Business Continuity Plans</b>	
Professional’s Role.....	25
Working Knowledge.....	26
<b>Subject Area 7: Awareness and Training Programs</b>	
Professional’s Role.....	34
Working Knowledge.....	35
<b>Subject Area 8: Maintaining and Exercising Business Continuity Plans</b>	
Professional’s Role.....	36
Working Knowledge.....	37

**TABLE of CONTENTS, continued**

**Subject Area 9: Public Relations and Crisis Communication**

Professional’s Role..... 42

Working Knowledge..... 43

**Subject Area 10: Coordination with Public Authorities**

Professional’s Role..... 44

Working Knowledge..... 45

**Appendix A: Supplemental Information**

Business Continuity Planning Informational Materials ..... A-1

Disaster Management and Related Organizations (United States)..... A-4

Emergency Management and Related Organizations (Canada)..... A-6

Academic Institutions Involved In Business Continuity and Disaster Recovery

    Planning/Management (United States)..... A-7

Non-Government Business Continuity Organizations (United States) ..... A-8

Global Business Continuity Organizations ..... A-11